



Meeting Minutes #5- Spokane Health Equity Task Force

Date: January 18, 2023

Time: 10 am PT

Location: Zoom

Present:

- Crystal Ayers
- Christopher Barnes
- Karsyn Hanson
- Sarah Welty
- Todd Holloway
- Virginia Matheny

Meeting Facilitators:

- Dawn Skaggs
- Christina Alfaro
- Denise Grimm (Dee)
- Robin Albrandt

Meeting Agenda:

1. Welcome and Introductions
2. Review of Previous Meeting
3. Discussion on Homework
4. Next Steps

Executive Summary:

- The meeting began with a reminder from Robin Albrandt to attendees to complete a homework survey and review survey questions for stakeholders.
- Discussions were held about the recent adverse weather conditions and the safe driving practices in such conditions.
- Todd Holloway mentioned Jim's potential late arrival due to attendance at a quarterly meeting.
- Dawn Skaggs thanked attendees for their commitment and reiterated the importance of completing the homework, which includes a three-question self-survey and a review of draft surveys for stakeholders.
- Two surveys were discussed in the meeting, one to be sent to community service providers and the second to stakeholders, with the aim of understanding the barriers faced in service delivery.



- Participants were encouraged to distribute the surveys through their networks to gather comprehensive information for root cause analyses.
- The surveys aim to improve service delivery and community provision for people with disabilities during disasters by understanding their experiences and challenges.
- Two surveys were discussed in the meeting, one to be sent to community service providers and the second to community stakeholders. The service provider survey will assess issues faced in service delivery and the stakeholder survey will assess stakeholders perceptions of service providers
- Definitions of 'emergency' and 'disaster' were provided by Dee Grimm, highlighting the importance of understanding the difference.
- The meeting concluded with the task for attendees to review the survey and identify potential recipients for the next meeting.

Meeting Notes:

Survey Introduction and Purpose

- Robin Albrandt reminded attendees to complete the three-question personal survey and review the survey questions for stakeholders.
- Dawn Skaggs explained that two surveys will be sent out, one to community service providers and one to stakeholders, with the aim of understanding the barriers faced by stakeholders.
- Dawn Skaggs emphasized the importance of spreading the word about the surveys to gain more comprehensive data.

Details and Distribution of Surveys

- Dee Grimm presented a survey focused on evaluating service delivery and community provision for people during disasters.
- The survey, targeting service providers and organizations, included questions about race, ethnicity, disability status, and daily work.
- Dee Grimm encouraged honesty in answering and urged broad dissemination of the survey within agencies.

Impact and Utilization of Survey Data

- The surveys aim to gather data to generate ideas for possible solutions and identify the needs of the target population.
- Dawn Skaggs clarified that the stakeholder survey was anonymous but allowed for personal information provision for those willing to participate in an emergency management task force.
- The meeting clarified the survey's focus on Spokane County and its point-of-contact providers.

Upcoming Tasks and Responsibilities

- Attendees' homework for the next meeting includes reviewing the survey and identifying who they will distribute it to.



- The task force plans to regroup if they notice a particular community segment missing or not responding.
- Survey dissemination information and tools will be provided at a later date.

Upcoming Meetings:

- The next meeting is scheduled for February 15, 2024 at the same time.

[End of Meeting Minutes]