



## Meeting Minutes #8- Spokane Health Equity Task Force

**Date:** April 18, 2024

**Time:** 10 am PT

**Location:** Zoom

**Present:**

- Todd Holloway
- Sara Welty
- S Rose
- Virginia Matheny
- Sarah Nuss
- Christopher Barnes

**Meeting Facilitators:**

- Christina Alfaro
- Denise Grimm (Dee)
- Dawn Skaggs
- Robin Albrandt

**Executive Summary:**

- Need to improve response rates to surveys, particularly from clients.
- Task force facing challenges with engagement and personnel changes; a backup coordinator position was addressed.
- The upcoming June meeting will focus on task force member perceptions on inequity and disasters as homework.

**Meeting Notes:**

**Survey Response Improvement**

- 16 providers responded to the surveys, no client responses noted, indicating a need for further outreach.
- Issue may involve participants not being in Spokane and accessibility issues with broadband.
- Direct contact suggested to encourage survey forwarding; accommodation strategies for those unable to engage online were discussed, like providing laptops.
- Utilizing events and programs as platforms for survey participation was proposed, with specific mention of the recent Spokane wildfire.
- Question raised about providers' proactivity in sending out surveys; direct follow-up by task force advocated.



## Task Force Responsibilities and Engagement

- Engagement from the task force deemed inconsistent, highlighting a need for members to understand responsibilities.
- Decrease in task force attendees noted, with a call to re-engage community members.
- Suggestion to enlist help from community collaborative and leaders for task force involvement.

## Outreach and Engagement Strategies

- Various strategies proposed to increase survey participation, including creating QR codes, sharing via social media and public health department pages, and involving educational institutions.
- Discussion on leveraging public events, like the 50th anniversary of Expo and Pride, and approaching individuals affected by wildfires.
- Anonymity in survey participation guaranteed to encourage participation among wildfire-affected individuals.

## Future Meeting Planning and Task Coordination

- Request for a backup coordinator due to personnel changes, with Todd offering to be the backup.
- Coordination suggested to take place offline to determine the backup email and contact point.
- May meeting cancellation proposed, shifting focus to the June meeting.
- Homework assignment on perceptions related to task force goals introduced for next session discussion.

## Homework Assignments

- Task force members instructed to work on increasing survey responses.
- Encouraged to bring challenges to meetings for collaborative solutions.
- Importance of persistence and commitment emphasized in relation to the project for ASPR.

[End of Meeting Minutes]